

REQUEST FOR PROPOSAL (RFP)

NAME: National Institute for Environment and Development in Suriname (NIMOS) ADDRESS: Mr. Jagernath Lachmonstraat #93 Paramaribo Suriname	DATE: August 1, 2016
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Dear Sir/ Madam,

We invite Proposals for the **Development of a National Vision and Strategy for REDD+ in Suriname.**

Please be guided by the form attached hereto as Annex 2, in preparing your Proposal.

Proposals may be submitted on or before August 24, 2016 via email to:

***Ms. Silvia Karwofodi; REDD+ Administrative Assistant;
office.redd@nimos.org***

Your Proposal must be expressed in **English**, and valid for a minimum period of **3 months**.

The overall budget available for the Development of a National Vision and Strategy for REDD+ in Suriname is regulated by the Annual Work Plan (AWP) 2016 for the project “*Strengthening national capacities of Suriname for the elaboration of the national REDD+ strategy and the design of its implementation framework*”, approved by the REDD+ Project Board in Suriname. The budget estimation is a maximum amount of **USD 300,000.00**. This amount is inclusive of activities that will be organized nationally within the scope of the Consultancy, such as field work for consultations across Suriname, remuneration of national counterparts mobilized outside of the consortium, and national workshop(s). Considering this, Financial Proposals are expected to stay below the budget indication in the AWP. Proposals will also be assessed on the use of a participatory approach.

In the course of preparing your Proposal, it shall remain your responsibility to ensure that it reaches the e-mail address above on or before the deadline. Proposals that are received by NIMOS after the deadline indicated above, for whatever reason, shall not be considered for evaluation. Before submitting your Proposal by e-mail, kindly ensure that they are signed and in the pdf format, and free from any virus or corrupted files.

Services proposed shall be reviewed and evaluated based on completeness and compliance of the Proposal and responsiveness with the requirements of the RFP and all other annexes providing details of NIMOS requirements.

The Proposal that complies with all of the requirements, meets all the evaluation criteria and offers the best value for money shall be selected and awarded the contract. Any offer that does not meet the requirements shall be rejected.

Please be advised that NIMOS is not bound to accept any Proposal, nor award a contract or Purchase Order, nor be responsible for any costs associated with a Service Providers preparation and submission of a Proposal, regardless of the outcome or the manner of conducting the selection process.

NIMOS encourages every prospective Service Provider to prevent and avoid conflicts of interest, by disclosing to NIMOS if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, cost estimates, and other information used in this RFP.

NIMOS implements a zero tolerance on fraud and other proscribed practices, and is committed to preventing, identifying and addressing all such acts and practices against NIMOS, as well as third parties involved in NIMOS activities.

Thank you and we look forward to receiving your Proposal.

Sincerely yours,



Mr. Cedric Nelom
REDD+ Project Management and Supervision
NIMOS
August 1, 2016

Description of Requirements

Project name	Strengthening national capacities of Suriname for the elaboration of the national REDD+ strategy and the design of its implementation framework																		
Partners	UNDP (delivery partner) and SBB (implementing partner)																		
Context of the Required services	Development of a National Vision and Strategy for REDD+ in Suriname																		
Description of the Required Services and Expected Outputs	Kindly refer to Annex 1 Terms of Reference (ToR)																		
Person to Supervise the Work/ Performance of the Service Provider	Counterpart within REDD+PMU																		
Frequency of Reporting	Weekly																		
Location of work	At Contractor's Location																		
Expected duration of work	Eight (8) months with possibility for extension to twelve (12) months																		
Target start date	September 2016																		
Latest completion date	April 2017																		
Travels Expected	To be included by the Contractor in the Technical Proposal <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Destination(s)</th><th style="text-align: center;">Estimated Duration</th><th style="text-align: center;">Brief Description of Purpose of the Travel</th><th style="text-align: center;">Target Date(s)</th></tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>			Destination(s)	Estimated Duration	Brief Description of Purpose of the Travel	Target Date(s)												
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Other Requirements	<input checked="" type="checkbox"/> Organizing of workshops and field visits must be included in the Price Proposal <input checked="" type="checkbox"/> Implementation Schedule indicating breakdown and timing of activities/sub-activities <input checked="" type="checkbox"/> CV using the P11 form ¹ of individuals who will be involved in completing the services																		
Currency of Proposal	<input checked="" type="checkbox"/> United States Dollars; must be inclusive of Value Added Tax (VAT) and other applicable indirect taxes																		
Validity Period of Proposals (Counting for the last day of submission of quotes)	<input checked="" type="checkbox"/> 90 days																		

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http://www.google.sr/url?sa=t&rct=j&q=p11%20form&source=web&cd=1&cad=rja&uact=8&sqi=2&ved=0ahUKEwjStN2Q-JjOAhXGFR4KHdn9BfQOFggZMAA&url=http%3A%2F%2Fwww.undp.org%2Fcontent%2Fdam%2Ffundp%2Flibrary%2Fcorporate%2FCareers%2FP11_Personal_history_form.doc&usq=AFQjCNFEymZOZCoUDSMZc4omGpzWlnGRNg&sig2=nCqNBdNACx2PFmk4cdptkQ&bvm=bv.128617741,d.dmo

	In exceptional circumstances, NIMOS may request the Contractor to extend the validity of the Proposal beyond what has been initially indicated in this RFP. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Proposal.																								
Partial Quotes	<input checked="" type="checkbox"/> Not permitted																								
Payment Terms	<p>A suggestion is included in the ToR (Annex 1). The Contractor can propose an alternative in the Financial Proposal, according to the format below.</p> <table border="1"> <thead> <tr> <th>Outputs</th><th>Percentage</th><th>Timing</th><th>Condition for Payment Release</th></tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td>Within thirty (30) days from the date of meeting the following conditions:</td></tr> <tr> <td></td><td></td><td></td><td>a) NIMOS's written acceptance (i.e., not mere receipt) of the quality of the outputs; and</td></tr> <tr> <td></td><td></td><td></td><td>b) Receipt of invoice from the Service Provider.</td></tr> <tr> <td></td><td></td><td></td><td></td></tr> <tr> <td></td><td></td><td></td><td></td></tr> </tbody> </table>	Outputs	Percentage	Timing	Condition for Payment Release				Within thirty (30) days from the date of meeting the following conditions:				a) NIMOS's written acceptance (i.e., not mere receipt) of the quality of the outputs; and				b) Receipt of invoice from the Service Provider.								
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Institution(s) to review/inspect/ approve outputs/completed services and authorize the disbursement of payment	<p>1. NIMOS; REDD+ technical focal point in charge of Project Management and Supervision in Suriname</p> <p>2. UNDP Suriname; REDD+ delivery partner</p>																								
Type of Contract to be Signed	<input checked="" type="checkbox"/> Contract for Professional Services																								
Criteria for Contract Award	<input checked="" type="checkbox"/> Highest Combined Score (based on the 80% technical offer and 20% price weight distribution)																								
Criteria for the Assessment of Proposal	<p><u>Technical Proposal (80%)</u></p> <p><input checked="" type="checkbox"/> Expertise of the Firm (15%)</p> <p><input checked="" type="checkbox"/> Methodology, Its Appropriateness to the Condition and Timeliness of the Implementation Plan (35%)</p> <p><input checked="" type="checkbox"/> Management Structure (10%)</p> <p><input checked="" type="checkbox"/> Qualification of Key Personnel (20%)</p> <p><u>Financial Proposal (20%)</u></p> <p>To be computed as a ratio of the Proposal's offer to the lowest price among the proposals received by NIMOS.</p>																								
NIMOS will award the contract to	<input checked="" type="checkbox"/> One and only one Service Provider																								
Annexes to this RFP	<p><input checked="" type="checkbox"/> Detailed TOR (Annex 1)</p> <p><input checked="" type="checkbox"/> Form for Submission of Proposal (Annex 2)</p>																								

Contact Person for Inquiries (Written inquiries only)	<p><i>Ms. Santusha Mahabier; REDD+ Technical Assistant</i></p> <p>E-mail: <i>technicalassistant.redd@nimos.org</i></p> <p>Any delay in the Technical Assistant's response shall not be used as a reason for extending the deadline for submission, unless NIMOS determines that such an extension is necessary and communicates a new deadline to the Contractors.</p>
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Development of a National Vision and Strategy for REDD+ in Suriname

Position: Consortium of Experts
Project: Strengthening national capacities of Suriname for the elaboration of the national REDD+ strategy and the design of its implementation framework
Duration: Eight (8) months with possibility for extension to twelve (12) months
Period: September 2016 – April 2017
Location: NIMOS, Paramaribo, Suriname

1. CONTEXT

Suriname is in the early stages of the REDD+ Readiness phase and is currently implementing the project 'Strengthening national capacities of Suriname for the elaboration of the national REDD+ strategy and the design of its implementation framework'. REDD+ readiness aims at getting ready to possibly enter a future international REDD+ mechanism that would provide incentives for national efforts to reduce emissions from deforestation and forest degradation and enhance carbon stocks by various activities.

NIMOS as REDD+ technical focal point in charge of Project Management and Supervision in Suriname, together with UNDP Suriname as delivery partner, is seeking expertise from various disciplines to elaborate a national vision and Policies and Measures (PAMs) for REDD+ that will constitute a National Strategy (NS) for REDD+ in Suriname.

The NS is one of four required elements under the UNFCCC to help a country prepare for REDD+ in the readiness phase. The other elements are a National Forest Monitoring System (NFMS), a Forest Reference Level/Forest Reference Emission Level (FRL/FREL), and a Safeguards Information System (SIS). The elaboration of a NS will build on the information already generated in Suriname, for instance in the R-PP document² submitted to the FCPF, as well as on the inputs provided by an ongoing study that will analyze in detail the drivers of deforestation, forest degradation and barriers to '+ activities': carbon stock enhancement, conservation and sustainable forest management (DDFDB+).

The Government of Suriname (GoS) envisions REDD+ as a tool for sustainable development. The REDD+ readiness process offers an opportunity for the GoS to leverage efforts and results towards sustainable development. Learning from past experience, the REDD+ readiness process already fostered openness, participation and transparency, improved data collection and analysis, national and multi-sectoral dialogue and cooperation. Key factors for REDD+ readiness success are fully consistent with and supportive to the efforts of the GoS and the United Nations strategy to promote more inclusive, fair, well-informed and robust, climate-compatible and sustainable development. There is obvious win-win potential to be tapped in Suriname between the ongoing REDD+ process and the overall development process. Thus, REDD+ readiness can be seen as a process which support and foster national dialogue with indigenous and maroon peoples, to strengthen its practice of democracy, to improve public effectiveness and accountability, governance, legislation and the business environment, to accelerate decentralization and to enhance regional and international stance, and diplomatic positioning.

For the elaboration of a NS strategy for REDD+, it is important to consider national circumstances and development priorities. The Government of Suriname (GoS) is currently in the process of formulating a national Development Plan (OP, Ontwikkelingsplan) 2017-2021. The National Planning Office under supervision of the Cabinet of the Vice-President is responsible for this process, which may include community hearings at resort level, gathering sectoral input from technical ministries and bilateral meetings with other organizations. The OP is expected to be delivered by October 2016. It is essential to explore synergies between national development objectives and the REDD+ NS in order ensure integration/alignment of the two.

Furthermore, the GoS submitted its Intended Nationally Determined Contribution to the UNFCCC in 2015, which recognizes the significant role Suriname's forests can play in the fight against climate change. In its INDC, the GoS clearly states that it is keen to pursue a green

² https://www.forestcarbonpartnership.org/sites/fcp/files/2013/june2013/REVISED_Suriname%20R-PP%20finaldraft%2022Juni.pdf

economy through a climate compatible development approach, with REDD+ as a key mechanism to maintain its High Forest cover and Low Deforestation (HFLD) rate. Closely linked to this INDC, is Suriname's National Climate Change Policy, Strategy and Action Plan (NCCPSAP) 2014-2021 that aims to:

- To provide a policy statement on Suriname's response to climate change and commitment to achieving CCD, consistent with the objective of the OP 2012-2016.
- To deliver a CCD strategy articulating:
 - Suriname's CCD roadmap;
 - Sector and cross-sector climate resilience and low carbon emission development approaches;
 - Capacity building needs and opportunities;
 - Technology transfer;
 - Opportunities to attract investment and finance for CCD; and
 - M&E requirements.

Specifically related to forests, the NCCPSAP states the aim to improve the sustainability of forest exploitation and conservation of tropical rainforest. In this context, REDD+ can contribute not only to mitigation of climate change but also to adaptation and increasing resilience. Having a robust NS, among others, and accessing REDD+ Result-Based Payments therefore means contributing to climate compatible development in Suriname.

A national REDD+ strategy

A national strategy or action plan is one of the elements to be developed by developing country Parties implementing REDD+ activities (according to paragraph 71 of decision 1/CP.16). This national strategy or action plan is highly dependent upon national circumstances.

There is no standard format as to what a REDD+ strategy should contain. However, UNFCCC decision texts indicate that during development and implementation of national strategies or action plans, Suriname should address at least the following³:

- Drivers of deforestation and forest degradation, barriers to sustainable forest management, conservation and enhancement of carbon stocks
- Land tenure issues
- Forest governance issues
- Gender considerations
- Cancun REDD+ Safeguards⁴
- Ensuring full and effective participation of relevant stakeholders, indigenous peoples and local communities.

In seeking to obtain and receive results-based payments for their REDD+ results-based actions, from the Green Climate Fund as well as other sources, developing countries should have a national strategy or action plan in place, in accordance with decision 9/CP.19, and a link to the national strategy or action plan should also be provided in the Lima REDD+ Information Hub.

To date, there are very limited examples of national REDD+ strategies or action plans. Brazil is probably the only country which has provided the link of its strategy to the Lima REDD+ Information Hub⁵. It is important to stress that several countries are presently working on their REDD+ national strategy or action plan, but are not necessarily using this specific name. They are using instead a name which correspond better to their national circumstances and priorities, such as National Strategy for Forests and Climate in the case of Peru, or National

³ <http://redd.unfccc.int/fact-sheets/national-strategy.html>

⁴ <http://redd.unfccc.int/fact-sheets/safeguards.html>

⁵ <http://redd.mma.gov.br/index.php/pt/enredd/documento-da-enredd>

Strategy on Forests and Vegetation Resources in the case of Chile. These strategies or action plans are going beyond mitigation only, and are often including elements related to adaptation to climate change, to biodiversity, to land degradation, to poverty reduction, to other national objectives defined in national development plan or vision 2030, or to the Sustainable Development Goals⁶. The name of the REDD+ national strategy of Suriname might change in the future, and its legal nature will have to be defined, in relation to the policies and measures it will prioritize to achieve REDD+ results at the national level.

In developing a REDD+ strategy, both the process and product are important. The development process should be inclusive and engaging with all relevant stakeholders and right holders to ensure a more robust and wider support-base for the strategy.

The final REDD+ strategy should be of such quality that it will:

- Detail how the country can make REDD+ more tangible to all stakeholders;
- Build trust and buy-in from national stakeholders as well as the international community, that the PAMs prioritized in the NS will indeed lead to results that will be monitored, reported to the UNFCCC and verified;
- Give confidence in the capacity of Suriname to implement the PAMs, deliver REDD+ results, receive and manage results-based payments;
- Increase chances to attract financial support from the international community to co-finance its implementation; and
- Contribute to improve the coordination of institutions, stakeholders and right holders toward a more efficient implementation of the PAMs.

Strategic Environmental and Social Assessment (SESA)

During the identification, analysis and prioritization of REDD+ strategic policies and measures, the potential environmental and social impact, risks and benefits will be assessed. This corresponds to the Strategic Environmental and Social Assessment (SESA) of the Forest Carbon Partnership Facility. It serves during the formulation of the strategy and enables the REDD+ Country Participant to identify likely risks and benefits and risks, think about mitigation measures, and consequently make more informed and appropriate choices between strategic options.

The outcome of the SESA will be a Social and Environmental Management Framework (ESMF) that will detail how Suriname will address the potential social and environmental risks during REDD+ implementation, which have been assessed during the SESA process. Furthermore, outputs of the SESA will provide a basis of information in terms of potential impact and policy/legislation gaps for determining the objectives of a Safeguard Information System later on in the readiness process.

For the SESA to be conducted there should be some degree of clarity on the strategy options (policies and measures) the country is considering.

2. OVERALL SCOPE OF THE WORK

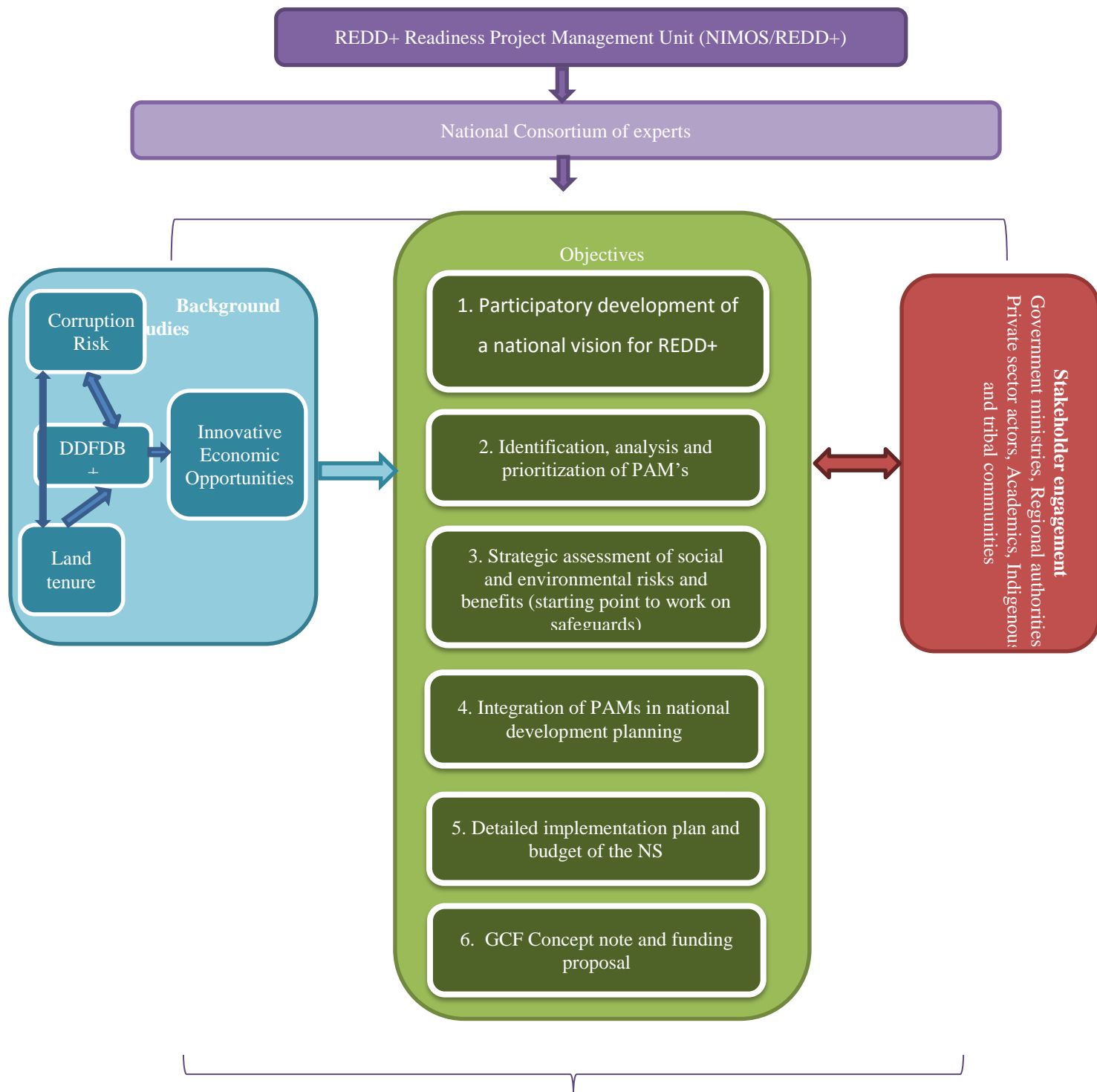
A national strategy for REDD+ will provide the basis for Suriname to move forward from the readiness phase to the phases of implementation and result based payments. Together with a Forest Reference Level, the national forest monitoring system and the system of information on safeguards, the PAMs included in the strategy will be key to obtaining Results Based Payments in the implementation phase. A basis for this work is provided by the PAMs listed in Suriname's R-PP.

⁶ <https://sustainabledevelopment.un.org/?menu=1300>

The overall objective of the consultancy is to develop a national vision and strategy for REDD+ in Suriname aligned with national development priorities to be identified in the national process lead by the National Planning Office.

The specific objectives of the consultancy are to:

- 1) Develop a supported vision for forest, land use and climate change in a participatory manner.
- 2) Identify, analyze and prioritize PAM's addressing the drivers of deforestation, forest degradation and barriers to sustainable forest management, conservation and enhancement of carbon stocks, which are being analyzed in parallel to this consultancy.
- 3) Specifically analyze the social and environmental risks and benefits of PAM's and develop a framework to manage these risks and maximize these benefits, with a special attention to the issues of land tenure and land rights, which are being analyzed in parallel to this consultancy.
- 4) Work towards enabling integration of the national strategy objectives and PAMs in national development planning.
- 5) Prepare a detailed implementation plan for this national strategy, identifying responsible entities at the national, regional and local levels, existing and requested budget, financial strategy, administrative and institutional arrangements.
- 6) Prepare a concept note and a funding proposal for the GCF aiming at mobilizing funds to co-finance the NS.



A national vision and strategy for forest, land use and climate change in Suriname aligned with national development priorities.

To achieve these objectives it is important to understand properly what the context, the current situation, is with regard to the (use of) forests of Suriname. Several background studies being conducted by consultants will provide the necessary analytical base for development of a national REDD+ strategy. These studies will provide the policy and legal context, including land tenure; the direct and underlying causes driving non-sustainable use of the forest; the economic potential of alternative, sustainable forest use and corruption risks.

This consultancy is expected to take the inputs from the background studies being conducted by consultants as well as input from different stakeholders with regard to development objectives and priorities, to develop a vision for REDD+ in Suriname. This vision is closely linked with the setting of a Forest Reference Level (FRL), the design of the national forest monitoring system, and the system of information on safeguards, and will provide the specific objectives that the REDD+ strategy will aim to achieve. In doing so, it is important to consider the national scale of REDD+ and the scope, that includes all five REDD+ activities as outlined in the R-PP of Suriname.

Furthermore, the consultancy is expected to identify, analyze and prioritize policies and measures on different levels to tackle the direct and underlying drivers of deforestation, forest degradation and barriers to sustainable forest management and conservation. Analyses of PAM's include aspects of cost-effectiveness, implementation costs, feasibility, opportunity costs and emission reduction/avoidance potential.

One strategic analysis is focused on assessing the social and environmental risks, including those related to the Cancun Safeguards, associated with PAM's and designing a framework to manage these risks.

Prioritization of PAM's is to be done in collaboration with relevant stakeholders based on a set of criteria to be agreed upon. The engagement strategy will be determined by the Engagement Specialist of the PMU.

3. OBJECTIVES AND EXPECTED DELIVERABLES

To lead and implement the process of strategy development and accompanying activities, a consortium of local or international professionals (individual consultants and or representatives of institutions) will be recruited.

An international expert with extensive experience in REDD+ will provide insights and guidance to the consortium. The development of a national vision and strategy is an iterative process and will involve the following activities:

1. Develop a supported vision for forest, land use and climate change in a participatory manner.

1.1 Fine-tuning of the participatory process for vision and strategy development

The PMU Engagement Specialist will design a meaningful and culturally appropriate process for engaging with stakeholders. In order to gather the necessary inputs to develop a national vision and strategy it is important that this engagement approach is fine-tuned with the technical experts. Furthermore, it is important to avoid consultation/dialogue fatigue. As such the engagement processes for DDFDB+, PAMs and social and environmental risks must be streamlined in accordance with the respective consortia.

Participation of stakeholders is necessary to develop a vision for REDD+, arrive at supported objectives of the national strategy and to review the PAMs.

The participatory process can include, but is not limited to: bilateral meetings, sectoral sessions, local community gatherings, workshops and technical/thematic working groups. An updated stakeholder analysis should serve as the basis for designing the participatory process. In order to design the process it is important to identify beforehand the type of information that is required of stakeholders to develop a national vision and strategy; and to assess the social and environmental risks and benefits of PAMs.

Expected output: A plan for participation of and appropriate for gathering required input from stakeholders.

1.2 Participatory development of a vision for REDD+ (setting the ultimate goal)

In order to develop a national vision for REDD+ the consortium will engage with stakeholders at all levels. Presenting a comprehensive overview of the results from the background studies, particularly the DDFDB+ study, as well as identified national development objectives can provide a basis for discussion with stakeholders on the current situation, a Business As Usual Scenario and setting the ultimate future goal. Additional activities include identifying development priorities, capacity needs and other relevant issues, and discussing the desired situation with regard to tackling the drivers of deforestation, forest degradation and barrier to 'plus activities'. The objectives of a national strategy need to be defined. Furthermore, it is important to align the REDD+ vision with national development priorities.

Expected output: A supported vision for REDD+ with clearly defined objectives.

2. Identify, analyze and prioritize PAM's addressing the drivers of deforestation, forest degradation and barriers to sustainable forest management, conservation and enhancement of carbon stocks.

2.1 Participatory review and refinement of strategy options (policies, measures and actions)

Based on the results from the background study of the drivers of deforestation, forest degradation and barriers to plus activities and the pre-defined list of PAMs in Suriname's R-PP, identify options for new PAMs or adjusting existing PAMs. Incorporate this and the strategy options (PAMs) as proposed in the R-PP in a collaborative review with stakeholders according to the participation design. They will discuss how they relate to the developed vision and objectives, and further elaborate and/or expand the PAMs to be analyzed and prioritized. This activity can be done via sectoral, bilateral or plenary working sessions with stakeholders and with local communities (e.g. side event) as deemed appropriate and most effective. The review of PAMs is an iterative process, where stakeholders will be involved at several stages during analysis a prioritization of PAMs.

This preliminary list of PAM should include at least the following information:

- Clarification if this is an existing PAM that simply need to be implemented, or an existing PAM that need to be adjusted or improved, or a new PAM.
- Scale of implementation (national, regional, local, geographically explicit if drivers are different between regions).
- Entity in charge of its implementation.
- Barriers to its implementation.
- Estimated budget requested for its implementation, budget already available, and gap.
- Step wise approach in their implementation.
- Assess and map the contribution of these PAM to other objectives, such as those of the national development plan, adaptation to climate change, biodiversity, water

conservation, soil protection, health, education, employment, poverty alleviation, number of beneficiaries, etc.

- List of existing PAM, and PAM under discussion, in contradiction with the objective of REDD (perverse incentives, etc.), responsible, corresponding budget, area of application, etc.
- Expected output: Draft list of PAM's addressing deforestation, forest degradation and the "+" activities to be analyzed and prioritized, including a detailed theory of change, and an explanation of how Suriname plans to address Land tenure issues, Forest governance issues, Gender considerations and Cancun REDD+ Safeguards.

2.2 Analysis of PAM's by consortium and selection of prioritization criteria with the support of stakeholders. The consortium will analyze the proposed PAMs in terms of:

- Emission reduction/ sequestration potential: by doing scenario modeling and comparing BAU to the REDD+ vision, calculate the changes in emission reduction and sequestration of the PAMs. The best model to be used will be decided upon together with the PMU and may include agent-based or land change models, such as GeoSiris which is a unique tool from the TerrSet Geospatial monitoring and Modelling system for national level REDD+ planning.
- Detailed analysis of existing PAM, and PAM under discussion, in contradiction with the objective of REDD (perverse incentives, etc.), responsible, corresponding budget, area of application, etc.
- Cost-effectiveness: calculating the implementation costs for the PAMs and relating this to the effectiveness in tackling the drivers of deforestation, forest degradation and barriers to + activities.
- Feasibility: Evaluate existing challenges, capacity gaps and opportunities of existing and proposed PAM's.
- Contribution to national development objectives: analyze the potential contribution of proposed PAMs to national development objectives, such as those of the national development plan, adaptation to climate change, biodiversity, water conservation, soil protection, health, education, employment, poverty alleviation, number of beneficiaries, etc.

The consortium will propose criteria for prioritization of PAMs in close collaboration with the PMU and the stakeholders.

- Expected outputs: Prioritized PAMs to be included in the national strategy, including a detailed theory of change, and an explanation of how Suriname plans to address Land tenure issues, Forest governance issues, Gender considerations and Cancun REDD+ Safeguards.

3. Specifically analyze the social and environmental risks and benefits of PAM's and develop a framework to manage these risks and maximize these benefits.

3.1 Assessment of Environmental and Social risks:

As part of PAM analysis, assess provisions to manage social and environmental risks in existing legislation and policies. Assess proposed PAMs on possible environmental and social impacts, including the Cancun Safeguards and those of the GCF.

3.2 Development of an Environmental and Social Management Framework:

Based on the results of the strategic environmental and social assessment the consortium will design a framework to manage identified risks during implementation of the national REDD+ strategy. Consideration should be given to the incorporation of the Cancun Safeguards in the design of the framework.

This management framework will include information related to at least the following:

- Cost of implementing and monitoring the mitigation measures;
- Legal, institutional and administrative arrangements;
- Barriers to the implementation of this ESFM;
- Capacity building needs;
- Linkages with the upcoming SIS.

Expected outputs: Framework to manage environmental and social risks; and input for determining objectives of the SIS later on in the readiness process.

4. Ensure that the national strategy objectives and PAMs are integrated in national development planning.

4.1 Ensure integration of REDD+ strategy with the National Development Plan:

The consortium and PMU will work closely together with the leads of the national development plan to contribute to the elaboration of sections on and related to forest, land use change and climate change within the national development plan.

Expected outputs: REDD+ objectives are integrated in national development planning.

5. Elaborate a detailed implementation plan for the national strategy.

Following validation of the prioritized PAMs, the consortium will work out an implementation plan for the NS in accordance with the PMU's plans. This plan should detail: implementation modalities and timeline for the prioritized PAMs, responsible institutions, the necessary budget and financial strategy, administrative and institutional arrangements, legal implications.

Expected outputs: Detailed implementation plan of the NS.

6. Elaborate a concept note⁷ and then a funding proposal⁸ for the GCF to mobilize resources to co-finance the NS.

In anticipation of mobilization of GCF funds, the consortium in accordance with the views of PMU and UNDP as delivery partner, and the conditions and criteria of the GCF⁹, will prepare a concept note and funding proposal following GCF guidelines and template.

Expected output: GCF concept note and funding proposal of Suriname's REDD+ NS ready for submission.

4. COMPOSITION, ROLES AND RESPONSIBILITIES

A consortium of mainly national professionals will be tasked with the above activities. This team of experts will collaborate closely with the Project Management Unit, of which the REDD+

⁷ <http://www.greenclimate.fund/ventures/accreditation/#get-accredited>

⁸ http://www.greenclimate.fund/documents/20182/239759/4.6.1_-_Funding_Proposal_Template_ver.1.1__clean_copy_.docx/dbade9ba-0359-4efc-9c86-40e9d245463f

⁹ <http://www.greenclimate.fund/ventures/funding/fine-print>

Technical Officer will be the main contact point, as well as with the consultancy in charge of the study on DDFDB+ and the ones in charge of the work on FREL/FRL and on NFMS, under the coordination of the PMU.

The international REDD+ expert will be working as part of the consortium, providing insights, guidance to the national process in Suriname and lessons from experiences with REDD+ in other countries. Specifically, he/she will:

- Provide in-country support the consortium in the planning and design phase of national vision and strategy development, as well as the SESA process;
- Provide distance or in-country support to the consortium by providing insights and guidance during the process of vision development, identification, analysis and prioritization of PAMs;
- Provide distance or in-country support to the consortium during the process of analyzing Social and Environmental risks and benefits;
- Provide distance guidance during the drafting of the detailed implementation plan and GCF concept note and funding proposal;
- Share lessons from experience with other countries as relevant.

The consortium as a team will be responsible for the successful implementation of activities and delivery of outputs as listed above. The consortium should include at least the profiles described below. Some of them will probably need to be involved full time on supporting this process, while others might contribute more punctually:

1. **International REDD+ expert** with at least 10 years of experience with REDD+ readiness processes and thorough understanding and in-depth knowledge of different aspects in developing a NS, assessing DDFDB+ and SESA.
2. **National Development or Planning expert** with a degree in development planning, development economics or public administration or an equivalent of at least 10 years professional experience in these fields.
3. **Economic/finance expert**, with a degree in economics or finance, and/or at least 10 years professional experience in these fields and experience with public finance and prioritization and use of public funds.
4. **Legal expert**, with a degree in law and at least 10 years professional experience.
5. **Modelling expert** with at least 10 years of experience in (future) land use and trade-off modeling.
6. **Experts in mining, agriculture, infrastructure** with at least 10 years of experience.
7. **Expert in social issues to support the SESA and ESMF processes** with at least 10 years of experience.
8. **Expert in environmental issues to support the SESA and ESMF processes** with at least 10 years of experience.

As a whole, the consortium will be responsible for the following indicative activities:

- Fine tune engagement strategy with PMU Engagement Specialist.
- Fine tune the approach for REDD+ strategy development together with PMU.

- Lead a participatory vision development exercise, incorporate results from background studies done prior to strategy development.
- Review pre-defined list of PAMs in Suriname's R-PP, Consult (fine tune), following Drivers of Deforestation, forest Degradation study, with relevant stakeholders, umbrella organizations and community representatives to incorporate feasible, relevant strategic options for implementing REDD+.
- Identify, analyze and prioritize policies and measures to be part of a national REDD+ strategy/action plan (see section 3 under work approach).
- Modelling of the BAU and the REDD+ vision to analyze the expected effectiveness of PAMs and calculation of emission reduction/avoidance potential as part of the analysis of PAMs. (see section 4.1 under work approach).
- Assess draft strategy options (PAMs) according to cost-effectiveness/cost-benefit, feasibility, relevance to context/interest to stakeholders.
- Consolidate all information and draft concise strategy text AND/OR incorporate process outcomes into national development/planning document.
- Fine tune the roadmap for the SESA in collaboration with the PMU and Engagement Specialist.
- Assess current provisions in legal and policy framework for environmental and social impacts.
- Assess environmental and social risks and benefits of REDD+ strategy options, ensuring an adequate participation of stakeholders and right holders during this process.
- Consolidate information on a SESA report.
- Design in a participative manner a framework for managing associated environmental and social risks and potential benefits (Environmental and Social Management Framework).

5. EDUCATION AND PROFESSIONAL EXPERIENCE REQUIREMENTS

As a collective, the consortium should meet at least the following requirements:

- Provide insights, lessons and guidance from international experiences with REDD+;
- At least a Master's degree in Natural Resource Management, Environmental Sciences, Environmental Law, Sustainable Development or related fields;
- At least 10 years of working/consulting experience and successful track record in natural resource management;
- For REDD+ international: demonstrated experience and successful track record in working with REDD+ in several countries; for the rest of the profiles knowledge of the international REDD+ regime is a plus;
- Preferably demonstrated experience with REDD+ national processes in Suriname;
- Demonstrated experience in environmental modelling and systems analysis;
- Demonstrated experience/competence in financial-economic analysis;
- Demonstrated experience/competence in the social sciences field;
- Demonstrated experience in using participatory approaches; including with indigenous and tribal communities;
- Experience working in rural areas and in collaboration with local communities;
- Preferably experience in working with international development partners, preferably with UN Agencies;
- Proficiency in both spoken and written Dutch and English; Sranang tongo preferable.

6. COMPETENCIES

- Strong inter-personal skills, in particular, demonstrated team leadership qualities, and excellent communication skills;
- Thorough understanding of the context of REDD+ in Suriname, and internationally;
- Demonstrate integrity by modeling the UN's values and ethical standards;
- Display cultural, gender, religion, race, nationality and age sensitivity and adaptability;
- Ability to prevent or handle conflicts as they may arise;
- Promoting learning and knowledge management/ sharing;
- Ability to present information with skill and confidence;
- Previous experience in data collection and information sharing processes;
- Ability to implement and follow adaptive management;
- Result oriented and flexible problem solving skills;
- Demonstrate strong coordination and facilitation skills;
- Strategic thinking.

Gender seal- we encourage **women** to apply.

7. DELIVERABLES

As a collective, the consortium is responsible for the deliverables as listed in the table below.

Deliverables	Due	Payment
1. Design and work plan of the overall approach for national vision and strategy development - With insights from the REDD+ international expert - Based on input from background studies and - Considering the engagement strategy	Week 2	10%
1.2a. <i>Draft documented (written) national REDD+ vision and objectives of the national strategy</i> - Incorporation/alignment with development priorities, - Identified capacity needs and other relevant issues in relation to the vision and objectives, - A clear description of the desired situation, including scope and scale	Week 14 Week 28	 10%
1.2b. <i>Final documented (written) national REDD+ vision and objectives of the national strategy</i>		
2.1 <i>List of draft PAMs to be analyzed</i>	Week 16	10%
2.2 <i>Report detailing the results of the PAMs analyses, including among other:</i> - Theory of Change - Modelling results - Emission reduction/avoidance potential - Feasibility - Implementation costs - Cost-effectiveness - Contribution to national development objectives	Week 28	20%

3.1a. <i>Draft SESA report</i> , detailing the preliminary results of the social and environmental risk assessment	Week 16	
3.1b. <i>Final SESA report</i> ,	Week 28	10%
3.2 ESFM		
<i>Report of stakeholder dialogues highlighting the validation, the list of prioritized PAMs, and criteria used.</i>	Week 30	5%
Midterm report on overall interim results and progress, including recommended adjustments in the process	Week 20	5%
5.1 Implementation plan for the NS	Week 32	20%
6.1 GCF Concept note	Week 32	10%
6.2 GCF funding proposal		

8. APPLICATION REQUIREMENTS AND RECRUITMENT

The national consortium will be recruited by a selection committee consisting of representatives from the Project Management Unit (PMU) of the REDD+ Programme, Delivery Partner and Implementation Partners or Project Board; and sign a contract with the PMU situated at the National Institute for Environment and Development in Suriname (NIMOS).

The proposal which applicants are required to submit must be divided in **two (2) separate files**, namely:

1. The technical proposal (max. 30 pages)
2. The financial proposal

The technical proposal which applicants are required to submit, may refer to the following:

A) Describes applying consortium's understanding and experience, according to the following format:

1. National setting

The direction, challenges and progress of national development in the past 8 years.

Current and future national development priorities, challenges and planning

2. Forest governance

The link between drivers of deforestation and forest degradation, barriers to '+' activities in Suriname and the functioning of existing PAMs: challenges, progress, factors to success/potential future PAM's.

3. Environmental and social safeguards

The context, challenges and opportunities in minimizing social conflicts and environmental risks in Suriname.

4. Participation and national stakeholder support

Relevance of REDD+ readiness for future national development and the importance of stakeholder participation, including an initial listing of which stakeholders to involve.

B) Outlines the work plan according to the following format:

5. Methodology/work approach for collection and sharing of information to achieve objectives as described in terms of reference.
6. The activities envisaged under each task, including identifying synergies between tasks and other REDD+ readiness activities.
7. The approach to ensure comprehensive and internally coherent outputs.

C) Financial proposal based on the estimated workload and time indicated in this ToR.

FORM FOR SUBMITTING SERVICE PROVIDER'S PROPOSAL¹⁰

(This Form must be submitted only using the Service Provider's Official Letterhead/Stationery¹¹)

[insert: Location].

[insert: Date]

To: *[insert: Name and Address of NIMOS focal point]*

Dear Sir/Madam:

We, the undersigned, hereby offer to render the following services to NIMOS in conformity with the requirements defined in the RFP dated *[specify date]*.

A. Qualifications of the Service Provider

The Service Provider must describe and explain how and why they are the best entity that can deliver the requirements of NIMOS by indicating the following:

- a) Profile – describing the nature of business, field of expertise, licenses, certifications, accreditations; and*
- b) Track Record – list of clients for similar services as those required by NIMOS, indicating description of contract scope, contract duration, contract value, contact references.*

B. Proposed Methodology for the Completion of Services

The Service Provider must describe how it will address/deliver the demands of the RFP; providing a detailed description of the essential performance characteristics, reporting conditions and quality assurance mechanisms that will be put in place, while demonstrating that the proposed methodology will be appropriate to the local conditions and context of the work.

¹⁰ This serves as a guide to the Service Provider in preparing the Proposal.

¹¹ Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes

C. Qualifications of Key Personnel

If required by the RFP, the Service Provider must provide:

- a) Names and qualifications of the key personnel that will perform the services indicating who is Team Leader, who are supporting, etc.; and
- b) CVs using the P11 form¹² demonstrating qualifications must be submitted.

D. Cost Breakdown per Deliverable*

	Deliverables <i>[list them as referred to in the RFP]</i>	Percentage of Total Price <i>(Weight for payment)</i>	Price <i>(Lump Sum, All Inclusive)</i>
1	Deliverable 1		
2	Deliverable 2		
3		
	Total	100%	

**This shall be the basis of the payment tranches*

E. Cost Breakdown by Cost Component [This is only an Example]:

Description of Activity	Remuneration per Unit of Time	Total Period of Engagement	No. of Personnel	Total Rate
I. Personnel Services				
1. Services from Home Office				
a. Expertise 1				
b. Expertise 2				
2. Services from Field Offices				
a. Expertise 1				
b. Expertise 2				
3. Services from Overseas				
a. Expertise 1				
b. Expertise 2				
II. Out of Pocket Expenses				
1. Travel Costs				
2. Daily Allowance				
3. Communications				
4. Reproduction				
5. Equipment Lease				
6. Others				
III. Other Related Costs				

¹²

http://www.google.sr/url?sa=t&rct=j&q=p11%20form&source=web&cd=1&cad=rja&uact=8&sqi=2&ved=0ahUKEWjStN2Q-JjOAhXGFR4KHdn9BfQOQFggZMAA&url=http%3A%2F%2Fwww.undp.org%2Fcontent%2Fdam%2Ffundp%2Flibrary%2Fcorporate%2FCareers%2FP11_Personal_history_form.doc&usg=AFQjCNFEymZOZCoUDSMZc4omGpzWlnGRNg&sig2=nCqNBdNACx2PFmk4cdptkQ&bvm=bv.128617741,d.dmo

*[Name and Signature of the Service Provider's
Authorized Person]
[Designation]
[Date]*